

## Implementation of Guidelines for COVID-19

### 1. Drop Off & Pick Up

We will be doing staggered drop off and pick up so that all students aren't dropped off at school at once. It is important that you arrive at school during your assigned time – either from 8:50 – 9:00 am or 9:05 – 9:15 am. We will not be doing drive thru drop off, all parents will have to park and bring their child to the front steps as well as pick up from there. Pick up will be drive-thru from 11:55 – 12:10 pm.

### 2. Daily Health Check

We ask that parents/guardians monitor and screen your child each morning before leaving for preschool. A symptom checklist will be provided. A daily health check including a **temperature check** of both staff and students will be taken before entry to school. If the temperature is at or above 100.4, the staff or student will not be permitted into school. The staff or student must be temperature free for at least 24 hours before returning to school. If anyone develops symptoms of COVID-19 during the day, they will be separated from their group immediately and must be picked up ASAP.

As a reminder, please keep your child home if he/she has symptoms of COVID-19 or another illness. Also, please do not send your child to school if they have been given a fever reducing medicine within 24 hours.

### 3. Class Sizes/Social Distancing

Classes will be kept within the adult:child ratios as recommended. Classes will be kept separate from each other as much as possible and the same staff and children will consistently remain in the same group to the greatest extent possible. Social distancing will be practiced to the maximum extent possible while still allowing for the care of the children.

### 4. Face Masks

Parents/visitors must wear a face mask when in the building. We ask parents to remain outside of the building as much as possible. The teachers will be wearing face masks in the classroom and when social distancing is not possible. Face masks will not be required of the students; however, if your child is over the age of two and can wear a mask safely, it is encouraged that they wear one.

## **5. Cleaning Classrooms/Toys**

We will continue cleaning and disinfecting the classrooms and toys, giving extra attention to high touch areas such as doorknobs and handrails.

We will be limiting the toys and manipulatives the children use each day to give time for these items to be sanitized between uses. At this time, we will not be using plush toys or dress up clothes.

## **6. Belongings**

We request that personal items such as blankets and toys be left at home in order to eliminate additional exposures coming in from outside.

Each child's belongings (extra clothing, crayons, scissors, glue sticks etc.) will be kept separated and in individually labeled containers. Item sharing will be limited with handwashing after using these items.

## **7. Field Trips/Lunch Bunch/Extracurricular activities**

There will be no field trips, lunch bunch, after school activities (Bricks or Soccer Shots), music or early drop off based on the recommendations from Social Services that we not combine classes for mealtimes or before or after school activities. We hope to add these later in the year if possible.

## **8. School Closures**

The local health department will be notified of any confirmed positive case of COVID-19 among staff, children or parents. A decision with regard to closing a classroom or the school will be made in consultation with the local health department.

## **9. Tuition Payments/Refunds**

There will be no refund of tuition if a class or the school closes for 14 days. If we determine at any point we need to close for a longer period of time we will refund your monthly tuition or credit it to a later month. 30 days notice must be given for a refund if a child withdraws from school. Please see the director at any point should you have financial concerns regarding your tuition.

## **10. Substitutes**

We have a small staff with limited availability to substitute. If a parent is willing and available to substitute, we ask that you complete the request for substitute form. With the necessary precautions we are asking parents and staff to take, we may experience more absences. We hope to keep our

classrooms open, but some days this may not be possible if a substitute is not available.

### **11.Preparing for School**

There are things you can do at home to help prepare your child for the start of school. Talk to your child/children about the procedures such as the teachers and students wearing face masks, having their temperature taken, and encouraging them to give their friends space and using alternate greetings rather than hugging. To discourage children from putting their hands in their mouths, please work on eliminating habits such as thumb sucking, nail biting and using pacifiers (if older than MMO). For those children who are potty training/trained, please practice independent skills such as wiping themselves. Now is a good time to practice good hygiene skills (which you are all doing already) such as washing hands, using hand sanitizer, and coughing/sneezing into your elbow.

We are looking forward to creating a normal routine for your child, but we need the support of our families. The best ways to prevent the spread of COVID-19 is to wear a face mask in public and practice good handwashing. Please limit travel when necessary, and if you do travel please limit your gatherings to small groups and continue to wear face masks and wash hands. Please refer to the VHD's guidelines below for travel and consider these, especially over Labor Day, which is just a few days before school starts.

<https://www.vdh.virginia.gov/coronavirus/coronavirus/travel-to-areas-with-widespread-ongoing-community-spread/>

We understand that the start of a school year can cause anxiety for any child, but this year may be more challenging. The staff of Noah's Landing is here to help and support your family as much as possible.